



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: February 12, 2020 at 7:00 p.m.

Location of Meeting: Metamora Park District, 214 E. Partridge, Metamora, IL 61548

Minutes Prepared by: Sharon Leifheit, Secretary

Page 1

Call to Order

| | |
|---|---|
| Pledge | Performed at 7:01 p.m. |
| Roll Call | Damian Baumann, Matt Bidne, Kerry Brock, Myranda Driskell, and Andrew Kamm were present. |
| Approve Meeting Minutes | <p>Minutes for the following meetings were reviewed and approved as listed:</p> <p>Brock made a motion to approve the Regular Meeting Minutes from the January 8, 2020 Meeting.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p> <p>Brock made a motion to approve the Executive Session Meeting Minutes from the January 8, 2020 Meeting.</p> <p>Kamm seconded the motion. All voted in favor. Motion passed.</p> |
| Semi-Annual Review of Executive Session Meeting Minutes | <p>Executive Session Meeting Minutes from August of 2019 through January of 2020 were reviewed by the commissioners.</p> <p>Brock made a motion not to release the Executive Session Meeting Minutes from August of 2019 through January of 2020.</p> <p>Kamm seconded the motion. All voted in favor. Motion passed.</p> |

Public Input

| | |
|--|----------------------------|
| | There was no public input. |
|--|----------------------------|

Reports

| | |
|-----------|---|
| Treasurer | <p>Joan Garber gave the Treasurer's Report.</p> <p>Brock made a motion to approve the treasurer's report with correction to date from January 8, 2019 to January 8, 2020.</p> <p>Kamm seconded the motion. All voted in favor. Motion passed.</p> |
| Director | <p>Michelle Spielman gave the Director's Report. Spielman confirmed that the library does want a 3-year lease for the district office space. Discussed pool pricing and use of punch card for concession perks. Discussed use of punch cards for pool visits as an option for donations in 2020, including for upcoming Foundation trivia night. Spielman noted she has started preliminary research to hire Roger's replacement.</p> |



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: February 12, 2020 at 7:00 p.m.

Reports (continued)

Page 2

| | |
|-------------|---|
| Pool | Mike Brockhouse gave the Pool Report. Minimum wage and proposed wages for pool staff going forward were discussed. Schedule for pool for spring was delineated. Work begins with draining pools the week of March 22 and continues until opening date of May 24, 2020. Pool will remain open until August 9, 2020. Back-to-School Bash was suggested, and Spielman is to find a date. Umbrellas need repair but Peoria Awning is closed; Brockhouse is searching for an alternative. Water Zumba will be available this summer - proposed for Wednesday nights. |
| Budget | No report. |
| Marketing | No report. Brock will begin working on pool passes. Bidne noted that the Foundation Trivia Night is February 22, and they are looking for volunteers. |
| Futures | No report. |
| Maintenance | No report. |

Old Business

| | |
|---|--|
| Statements of Economic Interest | Statements of Economic Interest were completed and collected. |
| Equipment for Black Partridge Park <i>(also other parks)</i> | Spielman provided copies of proposals collected last year for playground equipment to be reviewed as spring approaches. Some of the equipment is also to be installed at Lincoln-Douglas and Brighton. The commissioners asked Spielman to determine timeline, updated pricing for equipment, cost of installation, and cost of mulch for this spring and report back. Discussion ensued about the possibility of sand volleyball courts south of the drive at Black Partridge Park as well. |
| Back Entrance at Black Partridge Park | <p>Spielman was able to obtain a proposal from Austin Engineering dated February 11, 2020 to perform a boundary survey of parcel 08-13-300-008 in the amount of \$1,850.00. No proposal was received from Stan Holzhauer, who was also contacted, because he was not able to fit the work into his schedule.</p> <p>Brock made a motion to proceed with the boundary survey as delineated in the proposal from Austin Engineering at a cost not to exceed \$1,900. Baumann seconded the motion. All voted in favor. Motion passed.</p> |



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: February 12, 2020 at 7:00 p.m.

New Business

Page 3

| | |
|---|---|
| Ordinance to Annex (1 of 2) | Ordinance 19-20-04, An Ordinance annexing a 5.155-acre parcel commonly known as 822 Santa Fe Trail into the Metamora Park District was reviewed. |
| Ordinance to Annex (2 of 2) | Ordinance 19-20-05, An Ordinance annexing a 135-acre parcel located southeast of Mt. Vernon Street and Prairie Street, currently vacant land, into the Metamora Park District was reviewed. |
| Pool Opening Costs | Estimated at \$425 to open pool house and \$900 to open pools, as discussed during pool report. |
| Sand Filter Replacement Sand Estimates | Two estimates are included in the packet. This project will need to be completed this year or next, so Brockhouse is providing the estimates for planning purposes at this time. |
| Pool Chemicals | Brockhouse has a surplus of chlorine tablets, but is working on determining needs for this season. He anticipates costs to be in the range of \$3,000 to \$5,000 for the coming season. |
| Annual Financial Report | Treasurer Garber presented the FY 2019 Annual Financial Report. The report was reviewed and discussed. A special meeting was agreed upon for Sunday, February 16th, at 6:00 p.m. to vote on the approval of this report. Meeting will be held at the Park District Office. |

Executive Session

| | |
|--------------------------------------|---|
| Motion to Enter Executive Session | Brock made a motion to enter Executive Session at 8:31 p.m. under Section 2(c) of the Open Meetings Act to discuss item (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Kamm seconded the motion. All voted in favor. Motion passed. |
| Motion to Leave Executive Session | Brock made a motion to leave Executive Session at 8:36 p.m. Kamm seconded the motion. All voted in favor. Motion passed. |
| Vote on Executive Session Items | Brock made a motion to proceed with wage increases for pool staff as outlined in the current, approved budget. Baumann second the motion. All voted in favor. Motion passed. |

Adjournment

| | |
|--|---|
| | Kamm made a motion to adjourn at 8:37 p.m. Brock seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 8:37 p.m. |
|--|---|

Matthew Bidne, President

Sharon Leifheit, Secretary